

# Billy Chan

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## Employment History

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### **Legal Manager**

*Wallem Group*

*December 2019 – Present*

Wallem Group is a conglomerate offering different types of services to the maritime industry from newbuilding supervision to end-of-life recycling guidance. My role in Wallem Group involves (i) providing legal supports for all kinds of contractual documents such as revision, negotiation, drafting and advising on the application of their terms and conditions for ship management, ship agency, IT, procurement and other back office functions, (ii) monitoring the insurance operations (non-marine) of the entire Wallem Group including affiliated companies in other jurisdictions, (iii) reviewing and improving Wallem Group's data protection operations and policies, and (iv) other ad hoc matters.

### **Legal Manager**

*Genting Hong Kong Group*

*September 2009 – December 2019*

Genting Hong Kong Group was Asia's largest cruise owning conglomerate in 2019. I served them as a Legal Manager and the Head of Insurance. As a Legal Manager, I provided legal supports for the company's cruise operations such as (i) reviewing, negotiating, drafting and advising on the application of the terms and conditions of different procurement agreements, IT-related agreements and their vessels' onboard policies and disclaimers, (ii) reviewing, negotiating, drafting and advising on different seafarer or crew operations related documents, policies and contracts such as seafarers' employment contracts, collective bargaining agreements, manning agreements, codes of conduct and disciplinary procedures, and (iii) handling claims and complaints received from passengers and seafarers. For the role of Head of Insurance, I was responsible for monitoring the insurance operations (both marine and non-marine) of two of the three brands of the Genting Hong Kong Group including (i) insurance renewal, (ii) ensuring that the coverages of the various insurance policies are at the right level and scope, and (iii) handling of insurance claims.

### **Legal Executive**

*SML Group*

*July 2007 – August 2008*

My role was to review different commercial contracts of this company such as procurement agreements, services agreements and other contractual documents relating to the company's human resources management operations.

## Education

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**Certification – Certified Expert Practitioner GDPR**

*EU GDPR Institute - 2022*

**Master of Laws in Dispute Resolution and Arbitration**

*City University of Hong Kong – 2016*

**Master of Laws (General)**

*City University of Hong Kong – 2006*

**Bachelor of Laws (Hons)**

*Bradford University, UK – 2004*

## Professional Membership

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- (i) Fellow member of the Chartered Institute of Arbitrators
- (ii) Member of the Hong Kong Maritime Arbitration Group
- (iii) Associate member of the Chartered Institute of Legal Executives